Project Name:

**Decision Log**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Decision Made | Background: | Approver/Status |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Project Name:

**Risk Identification & Mitigation Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| Potential Risk: | Likelihood of HappeningL\_M\_H | Severity of ImpactL\_M\_H | Potential Mitigation Strategies |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |